

CITY OF BRAWLEY

August 15, 2018

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, Public Works Department Conference Room, 180 S. Western Avenue, Brawley, California, the date, time and place duly established for the holding of said meeting.

The meeting was called to order by **Co-Chairman Osterkamp @ 4:15pm**

PRESENT: Rutherford, Osterkamp, Friley
ABSENT: Kelley, Floyd

1. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Rutherford/Friley/3-0

2. PUBLIC APPEARANCES/COMMENTS:

- None

3. APPROVAL OF MINUTES m/s/c Rutherford/Friley/3-0

4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT

Fuel Sales

- 1,290 Gallons of 100-LL, 2,208 Gallons of Jet A July, 2018.
- 95 Landings, 112 Departures July, 2018
- Hangar Occupancy – 9 vacant hangars - \$180 (3), and \$120 (6) hangars as of August 12, 2018.

5. Staff Report:

- August Expenditure and Revenue Report not provided, with a Cash Balance reports.
 - Expenditures & Revenues report was not ready for this month's meeting.
 - \$ 156,088.82 - Cash Balance
- FBO Contract Discussion: Commission members requested an amendment to the current FBO contract to utilize from the current hangar rents \$20 per occupied hangar to be contributed to the FBO monthly – m/s/c Friley/Rutherford Co-Chairman Osterkamp will present a letter to the City for the amendment.

6. Status Updates: - Tim Kelley

- Executive Hangar Funding Source – No Updates
- Strategic Planning – Funding Projects for the Brawley Municipal Airport – No Updates

7. NEW BUSINESS

- Valuation of Airport Property and Hangars – Co-Chairman Osterkamp and Commissioner Friley will provide receipts of taxes paid for hangars and the property at 1050 N. Eastern Ave.
- City to check with Darren Smith @ Smith Kendall to investigate on how the rents can be established.

ADJOURNMENT @ 4:39 PM

Alan Chan, Engineering Technician II